

DD / S REGISTRATION  
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**Director of Communications**

2D-00 Hqs.

I would like to add my appreciation and commendation for the effort you and your colleagues put into the development of material for this report. I felt that the consolidated report reflected a real and productive effort toward management improvement in our Directorate, and it is gratifying to see that the Executive Director-Comptroller was similarly impressed.

Robert S. Wattles

Acting DD/S

7D-24 Hqs.

EO-DD/S:CND:es (29 July 71)

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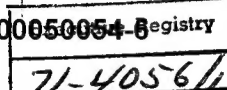
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DD/S 71-3000: Memo dtd 28 July 71 to DD/S fm ExDir-Compt, subj:  
Management Improvement - OMB Circular A-44



28 JUL 1971

MEMORANDUM FOR: Deputy Director for Support

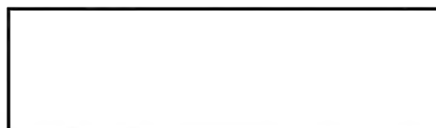
SUBJECT : Management Improvement - OMB Circular A-44

REFERENCE : Your memo to D/PPB dtd 30 Jun 71; subject:  
Annual OMB Management Improvement Plan/  
Report

1. Please convey to those who participated in the Support Directorate's 1970-71 management improvement and reports reduction effort my appreciation for a job well done. Your report reflects a truly conscientious effort on the part of a number of individuals throughout the Directorate to achieve at least some measure of management improvement and cost reduction within their activities and programs. Their accomplishments will form the core of the Agency report to OMB.

2. In addition, those individuals who actually pulled together the consolidated Directorate report should be commended. It is apparent that they did an excellent job following the guidelines with respect to the criteria established for reporting accomplishments as well as the format for presentation. This will assist materially in preparing the Agency report.

3. As you are well aware, support and administrative costs are always a fair subject for severe scrutiny within the resource allocation process. When we can demonstrate concrete efforts to reduce cost and increase efficiency in these areas, it substantially re-enforces our capability to defend what we have.



L. K. White  
Executive Director-Comptroller

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